

Chapter 2

Particulars of Organization and Functions

In the matter of Act XXI of 1860 being an Act for the registration of literary, scientific and charitable societies, and in the matter of the Institute of Hotel Management Catering and Nutrition, (Delhi) Society, hereinafter referred to as the 'Society'.

MEMORANDUM OF ASSOCIATION

In this Memorandum 'Central Government' means the Ministry of Tourism on BOG 5th Jan. 1983.

1. The name of the Society shall be Institute of Hotel Management Catering and Nutrition (Delhi) Society.
2. The registered office of the Society shall be situated at Delhi.
3. The objects for which the Society is established are:-
 - I. to establish and to carry on the administration and management of the Institute of Hotel Management Catering and Nutrition, Delhi, hereinafter called the 'Institute' whose function shall be:
 - a) (i) to provide instruction and training in all the crafts and skills, all the branches of knowledge both the oretical and applied, and all the organizational and management techniques, which are required for the efficient functioning of catering establishments of all kinds, as well as institutional feeding programmes in schools, industrial establishments and similar organizations:
(ii) to impart instruction and training in modern and scientific technique of management of modern hotels and hostels.
 - b) to undertake and to associate itself with nutritional extension and development work;
 - c) to propose economy in the handling and utilization of foodstuffs.
 - d) to assist in and association itself with the efforts of the Central and State Governments to popularize wholesome non-cereal foods, particularly protective foods, with a view to the diversification of the ordinary Indian diet and the enrichment of its nutritional content;
 - e) to assist in and association itself with the attempts of food research institutions, food scientists and food technologists to find effective and acceptable means of presenting their nutritional ideas through the development of suitable recipes and the planning of means;
 - f) to prescribe courses of instruction, hold examinations and grant certificates, diplomas and other awards to persons;
 - g) to fix and demand such fees and other charges may be laid down in the bye-laws;
 - h) to establish, maintain and manage halls and hostels for the residence of students and members of the staff;
 - i) to supervise and control the residence, to regulate the discipline of students of the Institute and to make arrangements for promoting their health, general welfare and cultural and cooperate life;
 - j) to institute teaching, administrative, technical, ministerial and such other posts as may be necessary and to make appointments thereto an accordance with rules and bye-laws;
 - k) to institute and awards fellowships, scholarships, exhibitions, loans, monetary assistance, prizes and medals in accordance with the rules and bye-laws; and
 - l) to seek affiliation with universities or other appropriate academic or Governmental bodies or institutions, and obtain the recognition of its courses of instruction, its examinations, diplomas, certificates and other awards by the appropriate educational authorities.

- II. to make rules and bye-laws for the conduct of the affairs of the Institute and Society and to add to, amend, vary or rescind them from time to time.
- III. to give pensions, gratuities or charitable aid to the teachers, staff and other employees or ex-employees of the Society or to their wives, children or other dependants.
- IV. to make payments towards insurance and form and contribution to provident and benefit funds for the benefit of any prescribed employed by the Society or of the wives, children or other relatives or dependants of such persons;
- V. to acquire, hold and dispose of property in any manner whatsoever provided that the prior approval of the Central Government is obtained in the case of acquisition or disposal of immovable property;
- VI. to deal with any property belonging to or vested in the Society in such manner as the Society may deem fit for advancing the functions of the Institute;
- VII. to borrow and raise moneys on or without security or on the security of any Mortgage, charge of Hypothecation or pledge over all or any of the immovable properties belonging to the Society or in any other manner whatever;
- VIII. to build, construct and maintain houses, hostels, schools or other buildings, and alter, extend, improve, repair enlarge or modify the same including any existing building and to provide and equip the same with light, water, drainage, furniture, fitting, instruments, apparatus and appliances and other things for the use of which such buildings is to be put or held;
- IX. to construct or otherwise acquire, layout, repair, extend, alter, enlarge, improve and use any land, recreation or playgrounds, parks and any other immovable property belonging to or held by the Society;
- X. to start, conduct, print, publish and exhibit any magazines, periodicals, newspapers, books, pamphlets or posters that may be considered desirable for the promotion of the objects of the Society;
- XI. To maintain a fund to which shall be credited
 - a) all moneys provided by the Central Government;
 - b) all fees and other charges received by the Society;
 - c) all moneys received by the Society by way of grants, gifts, donations, hone factions bequests or transfers;
 - d) all moneys received by the Society in any other manner or from any other sources;
- XII. to deposit all moneys credited to the Fund in such banks or to invest then in such manner as the Society may, with the approval of the Central Government decides;
- XIII. to draw, make, accept, endorse, and discount Cheques, Notes or other negotiable instruments, and for these purposes to sign, execute and deliver such assurances, and deeds as may be necessary;
- XIV. to pay out of the funds belonging to the Society or out of any particular part of such funds the expenses incurred by the Society from time to time including all expenses incidental to the formation of the Society and management and administration of any of the foregoing objects including all rent, rates, taxes, outgoing and the salaries of the employees;
- XV. to maintain proper accounts and other relevant records and prepare and annual statement of accounts including by the balance sheet in such form as any be prescribed by the Central Government;
- XVI. to have the accounts of the Society audited in such manner as the Central Government may direct and to forward annually to the Central Government the accounts duly certified by the auditors together with the audit report thereon;
- XVII. to constitute such committees or sub-committees as it may deem fit;

- XVIII. to delegate all or any of its powers to the Board of Governors of the Institute or to the Executive committee or to any of the committees or sub-committees constituted by the Society or the Board, or to any one or more member of its bodies or its officers;
- XIX. to do such lawful acts, deeds or things as may be necessary, incidental or conducive to the attainment of all or any of the objects of the Society;