**Institute of Hotel Management Catering & Nutrition, Library Avenue, Pusa, New Delhi-110012**

**APPLICATION FORM**

**Application for the Post of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
|  1. | Name of Candidate(in Capital letters) | A latest Passport Size coloured Photograph to be pasted here. |
| 2. | Date of Birth | Day | Month | Year | Age as on 10.07.2019 |  |
|  |  |  |  |
| 3. | Father’s Name/ Husband’s Name |  |
| 4. | Nationality |  |
| 5. | Gender (Male/ Female) |  |
| 6. | Marital Status (Please tick) |  Married  | Single |
| 7. | Category(Please tick in appropriate box)(In case of SC/ST/OBC valid certificate to be attached) | Gen | SC | ST | OBC |
| 8. | Address with Pin Code | Correspondence | Permanent |
|  |  |
| 9. | Tel. No. |  |
| 10. | Mobile No. |  |
| 11 | E-mail Id. |  |
| 12. | Aadhar No. |  |
| 13. | Bank account details with IFSC code  |  |

|  |  |
| --- | --- |
| 14. | **Educational Qualifications: (in ascending order) ( All testimonials to be attached)** |
| **Sl. No.** | **Name of the Exam Passed** | **Name of the Board/ NCHMCT/ IGNOU/ SBTE/ University** | **Year of** **passing** | **% of Marks up to two decimals** |
| a)  | 10th |  |  |  |
| b)  | 12th  |  |  |  |
| c)  | Graduation (Please specify stream) |  |  |  |
| d) | \* 3 Year Diploma/ Degree in Hotel Management/ Degree in Hotel Administration (fulltime) |  |  |  |
| e) | Masters (Please specify Stream) |  |  |  |
| f) | Any other relevant qualification |  |  |  |

\* Strike off which is not necessary.

 Contd. Pg. 2.

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|  |  |
| --- | --- |
| 15 | **Work Experience (in chronological order beginning from the present job) : (copy of documents to be attached)** |
| **Sl. No.** | **Designation & Pay Scale** | **Organization** | **Period of service** | **Reason for leaving the job** | **Total Experience** |
|  |  |  | **From** | **To** |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Total Experience** | **\_\_\_days\_\_\_month\_\_\_\_\_years** |

16. Present post with scale of pay & pay drawn: .................................................................

17. Disclosure about past disciplinary proceedings, if any ………………………………….

 …............................................................................... (Add additional sheets if required)

18. Details regarding legal detention/ conviction if any: .....................................................

 ..................................................................... (Add additional sheets if required)

19. Any other information desired to be furnished: .................................................................................

 …………………………………………………………… (Add additional sheets if required)

Date: (Signature of the applicant)

Place:

**Declaration**

I hereby declare that all the particulars furnished by me in this application are true to the best of my knowledge and belief. If any of the information / particulars furnished by me is found to be false at any stage, I am aware that my candidature/ selection is liable to be rejected cancelled by the appropriate authority without assigning any reason.

Date: (Signature of the applicant)

Place: Name: …………………………………

**Note:**  (i) Please use additional sheets for item 13 and 14, if required.

(ii)The application form without enclosure of self certified supporting documents /

 testimonials as mentioned above shall be treated as invalid.