

Institute of Hotel Management, Catering & Nutrition Pusa, New Delhi-110012

(An Autonomous Body under Ministry of Tourism, Government of India)

STATEMENT OF ANNUAL IMMOVABLE PROPERTY RETURNS FOR THE YEAR ---

(As on

Name of the Officer (in full) _____ Present Post held _____

Present Pay _____ Service to which the officer belongs _____.

Name of the district, sub division, Taluka & Village in which property is situated	Name & Details of property – housing, lands and other building	Cost of construction / acquirement including land in case of house and year when purchased	*Present Value	If not in own name state in whose name held & his/her relationship to the Govt. servant	How acquired whether by purchase, lease**, mortgage, inheritance, gift or otherwise with date of acquisition & name with detail of person from whom acquired	Annual Income from the property	Remarks
1	2	3	4	5	6	7	8

(Signature of Officer with Designation & Date)

Note:

- *In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
- **Includes short term lease also.
- The declaration form is required to be filled in and submitted by every member of Class I and Class II (Group A & B) services under rule 15(3) of the Central Civil Services (Conduct) Rule 955 {now rule 18(1) of the CCS (conduct) Rules 1964} on the first appointment to the service and thereafter at the interval of every twelve months giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage either in his own name or in the name of any members of his family or in the name of any other person dependent on Government Servant.
- The wording “no change” or no addition or “as in the previous year should be avoided and full details provided.