



Since 1962

होटल प्रबन्ध, केटरिंग एवं पोषाहार संस्थान

पूसा, नई दिल्ली – 110012

(पर्यटन मंत्रालय, भारत सरकार द्वारा प्रायोजित)

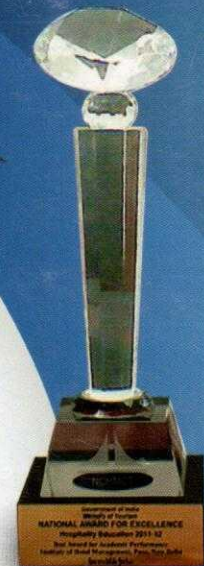
**Institute of Hotel Management,
Catering & Nutrition**

Pusa, New Delhi-110012

(Sponsored by the
Ministry of Tourism,
Government of India)

वार्षिक रिपोर्ट
2016-2017

Annual Report
2016-2017



INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION

PUSA, NEW DELHI-110012

(SPONSORED BY THE MINISTRY OF TOURISM, GOVT. OF INDIA)
(AFFILIAED TO NCHMCT, NOIDA AND
INDIRA GANDHI NATIONAL OPEN UNIVERSITY, NEW DELHI)

ANNUAL REPORT FOR THE YEAR 2016-2017

1.0 BRIEF HISTORY AND INTRODUCTION

- 1.1 The Institute of Hotel Management, Catering & Nutrition, Pusa, New Delhi, is an autonomous registered Society which was set up in 1962. It is one of the premier institutes set up by the Central Government. It is the only HACCP certified Institute in the country. The first & the only Institute having ISSN journal (ISSN- 2395020X).
- 1.2 The Institute made a humble start in a small building in 1962. It shifted to the existing campus consisting of teaching block, hostels and staff flats in 1967-68. Additional teaching block and residential units for the staff were added in 1986-87.
- 1.3 Contribution: The Institute has, over the years, turned out more than nine thousand trained personnel, many of whom are leading lights of hospitality industry and training institutes. The Institute imparts education and training to over 1000 students every year. Students from various developing and neighbouring countries vie for enrolment at Institute of Hotel Management, Pusa, New Delhi. The Institutes has also trained in the field of hotel management, key faculty and hotel executives from Russia, Kazakhstan, Mauritius, Maldives, Kyrgyzstan, Tajikistan and Repblic of Syria under ITEC programme of Ministry of External Affairs. Having attained credibility on International platform, the Institute is poised for leadership in Southeast and Central Asia in the field of hospitality education.
- 1.4 To keep pace with the latest trends in Hospitality education, the curriculum & Syllabus is constantly updated keeping in view of industry needs.
- 1.5 It was a constant endeavour of the Institute to be self-reliant. We have succeeded in our efforts and at present we are self-sufficient in terms of revenue account as we do not require any revenue grant-in-aid from Ministry of Tourism, Govt. of India for running the training programmes.

2.0 PATTERN OF MANAGEMENT/BOARD OF GOVERNOURS

- 2.1 The Institute is managed by an autonomous society registered under the Societies Registration Act, 1860. The Composition of the society is indicated at page '54'. Representatives of the Ministries/Department of Tourism, Education, Finance, National Council for Hotel Management, Govt. of NCT and experts in the field of Hotel Industry are on its Board of Governors with Additional Secretary, Ministry of Tourism, Government of India as its Chairman.
- 2.2 The day to day administration of the Institute is vested with the Principal, who is also Member-Secretary of the Board of Governors. He works under the overall supervision and guidance of the Board of Governors. The Principal is assisted by an Administrative Officer and a team of qualified and experienced faculty and other operational and administrative staff as detailed at page '55'.

3.0 COURSES OF STUDY:

- 3.1 During the year under report the seven full time professional courses recognised by the National Council for Hotel Management & Catering Technology are conducted:
- (a) M.Sc. HOSPITALITY ADMINISTRATION, The two years full time Post-Graduate Degree Programme (four semester) is implemented by IGNOU and National Council for Hotel Management.
 - (b) 1 YEAR AND 3MONTHS POST GRADUATE DIPLOMA IN DIETETICS AND HOSPITAL FOOD SERVICE. This is a comprehensive course aimed at providing dieticians in hospitals and other related establishment.
 - (c) 1½ YEAR POST-GRADUATE DIPLOMA IN ACCOMMODATION OPERATION AND MANAGEMENT: This is a comprehensive course in Front Office and Housekeeping.
 - (d) B.Sc. IN HOSPITALITY AND HOTEL ADMINISTRATION. This is a comprehensive training programme aimed at providing Managers, Supervisors, Senior Executives to Hotels, Restaurants, Flight Kitchens and other Catering Establishments.
 - (e) 1½ YEAR DIPLOMA IN FOOD AND BEVERAGE SERVICE.
 - (f) 1½ YEAR DIPLOMA IN BAKERY AND CONFECTIONERY.
 - (g) 1½ YEAR CRAFTSMANSHIP COURSE IN FOOD PRODUCTION AND PATISSERIE.
- 3.2 Besides the above, the institute organises short term courses.

4.0 ADMISSION PROCEDURE

- 4.1 Admission to M.Sc. Hospitality Administration is granted to those who have completed their B.Sc. in Hospitality & Hotel Administration or Diploma in Hotel Management from NCHMCT or any other Degree + Diploma in Hotel Management from NCHMCT with minimum two years work experience. There are 25 seats in the institute.
- 4.2 For admission to POST GRADUATE DIPLOMA IN DIETETICS AND HOSPITAL FOOD SERVICE, the candidate should be a Graduate in Home Science or Graduate with Nutrition as a major subject, B.Sc. (Hospitality & Hotel Administration)* (*Students with science in 12th Standard), B.Sc. in Bio Medical Science, Biological Sciences, Biochemistry, Food Technology, Micro-Biology, Applied Life Sciences, Applied Sciences, Life Sciences, Physical Education & Sports Science, Food Science & Technology, BHMS, BAMS (Nursing) and MBBS duration of the course is one year followed by three months internship. In public/private hospital. The upper age limit is 25 year as on 1st July relaxable up to 28 years in case of SC/ST candidate. 22½% seats in the course are reserved for SC/ST candidates. There were 12 students admitted to the programmed during the year under report.
- 4.3 For admission to POST-GRADUATE DIPLOMA IN ACCOMMODATION OPERATION & MANAGEMENT, the candidates should be a University Graduate in any steam with English as one of the subjects. Duration of the course is one year followed by six months industrial Training. The upper age limit is 25 Years as on 1st July relaxable upto 28 years in case of SC/ST candidates. 22 ½ % seats in the course are reserved for SC/ST candidates. There were 7 students admitted to the programme during the year under report.
- 4.4 Admission to FIRST YEAR of B.Sc. IN HOSPITALITY AND HOTEL ADMINISTRATION is granted on the

basis of a Joint Entrance Examination and based on performance in written test candidates are shortlisted for centralised counselling by National Council for Hotel Management. Candidates should have passed the +2 stage of 10+2 system or equivalent examination in any academic stream with English as a compulsory subject. Upper age limit is 22 years, which is relaxable upto 25 years in case of candidates belonging to SC/ST categories. 22 ½ % seats in the course are reserved for SC/ST candidates. There were 278 students on roll in the 1st year of Three-year Degree during the year under report.

- 4.5 For admission to CRAFTSMANSHIP COURSE IN FOOD PRODUCTION, & PATISSERIE the candidates should have successfully completed 10th class of 10+2 pattern or an equivalent qualification with English as compulsory subject. The upper age limit is 22 year as on 1st July relaxable upto 25 years in case of SC/ST candidates. 22 ½ % seats are reserved for SC/ST. there were 82 students on roll during the year under report.
- 4.6 For admission to DIPLOMA IN FOOD & BEVERAGE SERVICE the candidates should have successfully completed Senior Secondary or equivalent qualification with English as a compulsory subject. The upper age limit is 22 years as on 1st July relaxable upto 25 years in case of SC/ST candidates. 22 ½ % seats are reserved for SC/ST. There were 46 students on roll during the year under report.
- 4.7 For admission to DIPLOMA IN BAKERY AND CONFECTIONERY, the candidates should have successfully completed Senior Secondary or equivalent qualification with English as a compulsory subject. The upper age limit is 22 year as on 1st July, relaxable upto 25 years in case of SC/ST candidates. 22 ½ % of seats are reserved for SC/ST. There were 81 students admitted to the programme during the year under report.

5.0 ACADEMIC PROGRESS

5.1 Statement of results for the year 2016-2017 is given below:-

S.No.	Course	Appeared		Result	Appeared		Result
		Odd Sem	Passed		Even Sem	Passed	
1	B.Sc (HHA) 1st & 2nd Semester	252	252	100%	251	250	99.60%

S.No.	Course	Appeared		Result	Appeared		Result
		Odd Sem	Passed		Even Sem	Passed	
2	B.Sc (HHA) 3rd & 4th Semester	113	113	100%	115	114	99.13%

S.No.	Course	Appeared		Result	Appeared		Result
		Odd Sem	Passed		Even Sem	Passed	
3	B.Sc (HHA) 5th & 6th Semester	224	224	100%	238	238	100%
4	PGAOM 1st & 2nd Semester	6	6	100%	RESULT AWAITED		
5	CCFP 1st & 2nd Semester	77	77	100%	RESULT AWAITED		
6	PG(DIETETICS) 1st & 2nd Semester	13	13	100%	RESULT AWAITED		

S.No	Course	Annual Result				
		Appeared		Passed		Result
7	Diploma in Bakery & Confectionary	RESULT AWAITED		RESULT AWAITED		
8	Diploma in Food & Beverage Service	RESULT AWAITED		RESULT AWAITED		

6.0 EXAMINATIONS

- 6.1 National Council for Hotel Management Catering and Technology, Noida and IGNOU Conduct the Annual Exams.

7.0 PLACEMENT

Every year in the month of November and February many hotel/organisation representatives came to select to candidates for placement. This year around 180 students have been selected for jobs.

8.0 RIGHT TO INFORMATION ACT

- 8.1 The detail of RTI Act, 2005 for further reference is available on the website of Institute i.e. www.ihmpusa.net. The authorities of the Institute under the Act are as under.

- | | |
|-----------------------------------------------------|---------------------|
| 1. Sh. Alok Shivapuri , <i>Principal</i> | Appellant Authority |
| 2. Sh. Anil Kumar Goel , <i>Sr. Lecturer</i> | CPIO |
| 3. Sh. Rakesh Kumar , <i>UDC</i> | ACPIO |

- 8.2 RTI Annual Return Information System (2016-2017)

Annual Return Form

Institute of Hotel Management, Catering & Nutrition, Pusa, New Delhi-110012.

Year : 2016-2017

Insert Mode (New Return)

Progress in 2016-2017													
		Opening Balance as on beginning of 1st quarter (Apr-16 June-16)	No. of Applications received as transfer from other Pas u/s 6(3)	Received during the quarter (Including cases transferred to other pas)	No. of cases transferred to other pas u/s 6(3)	Decisions where requests/appeals rejected	Decision where requests/appeals accepted						
Requests		0	25	9	0	0	34						
First Appeals		0	0	1	0	0	1						
No. of Cases where disciplinary action taken against any officer													
First Appeals		0	0	1	0	0	1						
No. of CAPIO's designated			No. of ACPIO's designated			No. of AA designated							
1			1			1							
No. of time various provisions were invoked while rejecting requests													
Relevant Sections of RTI Act 2005													
Section 8(1)										Sections			
A	b	c	d	e	f	g	h	i	j	9	11	24	Other
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Amount of Charges Collected (in Rs.)													
Registration Fee Amount				Additional fee & Any other charges				Penalties Amount					
80				130									

9.0 HUNAR SE ROZGAR TAK (HSRT) and NATIONAL SKILL CERTIFICATION (NSC)

HUNAR SE ROZGAR TAK (HSRT) and NATIONAL SKILL CERTIFICATION (NSC) are an initiative of Ministry of Tourism, Government of India which have been implemented in the Institute of Hotel Management, Pusa.

A Hunar Se Rozgar Tak at the Institute

The HSRT Programme is for creation of employable skills amongst youth belonging to economically Weaker strata of the society. It is funded under the Ministry of Tourism's Scheme of Capacity Building for Service Providers and the enrolled students get stipend, tool kit, uniforms, and stationery and course material.

The candidates enrolled and completing the 6-week training programme is paid a stipend of Rs. 1500/- while Rs.2000 are paid as stipend to the candidates completing the 8 –week program me.

Courses Offered under this scheme are

Course	Duration
Food and Beverage Service	6 Weeks
Food Production	8 weeks
Housekeeping	6 weeks
Bakery and Patisserie	8 weeks

The Institute has conducted the following training Programmes under HSR scheme of Ministry of Tourism, Govt of India in the year 2016 -17.

The Figures of year 2016-2017 (April 2016 – August 2016)

S.NO	Stream	Target	No. of person trained
1	Food Production	1300	232
2	Food and Beverage Service		55
3	Bakery & Confectionary		120
4	Housekeeping		-
	Total		407

S.NO	Stream	Target	No. of person trained
1	Cooks (6 Months)	120	57
2	Bakery & Confectionary (6 Months)		0
	Total		57

B HUNAR SE ROZGAR Through Hotels

Hunar Se Rozgar Programme is also required to be implemented in the classified hotels of New Delhi and NCR through IHM, Pusa. The hotel is required to train a set number of candidates According to their total number of rooms.

The Figures of Year 2016-17 HSR through Hotel (April 2016- March 2017)

S.NO	Stream	Target	No. of person trained
1	Food Production	600 Person	129
2	Food and Beverage Service		139
3	Bakery & Confectionary		41
4	Housekeeping		85
	Total		394

C National Skill Certification

The NSC Programme is to certify all those people who are working in hospitality industry as Housekeepers or waiters or cooks for a long period time but without any formal qualification

This scheme is being conducted in following 3 segments

1. Housekeepers, 2. Waiters and 3. Cooks.

In this scheme the candidate has to take part in 5 day orientation programme at the institute and on 6 day he /she undergo a competency/oral test. The candidate is Paid Rs.300/- stipend per day

The programmes are being conducted every week starting from Monday.

The Figures of Year 2016-17 (April 2016 August 2016)

S.NO	Stream	Target	No. of person trained
1	Food Production	1500 Person	175
2	Food and Beverage Service		-
3	Housekeeping		165
	Total		340

Activities (Session 2016-17)

- ◆ Students of PG Dietetics participated in Quiz, Recipe Development, Essay writing, slogan, and poster competition organized by Lady Irwin College, Delhi University on 02.09.2016.
- ◆ The students of P.G. Dietetics participated in Nutrition Week (Poster Competition) organized by Institute of Home Economics, Delhi University on 06.09.2016.
- ◆ Students of the Institute won Rs. 75000/- cash prize in two categories "Burger" and "Donut" Dunkin Innovator Competition, organized at IHM Pusa, sponsored by Dunkin Donuts on 30.09.2016.
- ◆ Students of the Institute won first prize in Cake Making, Mocktail competition and Overall Championship Trophy at Vaibhav 2016 – National Level Competition organized by IHM Gwalior on 26.09.2016 to 27.09.2016.
- ◆ The Institute participated in Continuing Medical Education (Internal and Parental Nutrition) conference at Sir Ganga Ram Hospital on 07.10.2016.
- ◆ The Institute organized International Conference on "Development of Economies through innovation & Sustainable Growth: Vision 2020" held from 14.10.2016 to 15.10.2016. Research paper from International and National students and faculty were presented.
- ◆ Students of the Institute participated in the wild card selection to India Skill Competition 2016 from 21.10.2016 to 23.10.2016.
- ◆ The Chef De Chef Club meet was organized by the Institute on 24.10.2016.
- ◆ The Institute organized Christmas Fruit Soaking Ceremony on 30.11.2016.
- ◆ Institute participated in FSSAI meeting held on 30.11.2016 with stake holders to discuss about the food safety supervision training and reviewing of schedule 4 for catering industry.
- ◆ Pre Selection of India Skill Competition 2016 was organized by the Tourism and Hospitality Skill Council in Cooking, Confectionery and Restaurant skill from 15.12.2016 to 16.12.2016.
- ◆ Badminton Tournament was organized for the students from 14.12.2016 to 21.12.2016.
- ◆ Fire Fighting workshop was organized in the Institute on 19.12.2016 and 20.12.2016.
- ◆ The Institute organized Bakery training programme for the students of Ashray NGO, New Delhi.
- ◆ The Institute organized cake icing demonstration for St.Thomas School students, New Delhi.
- ◆ The faculty of the Institute attended 13 days of CLF workshop at NCHMCT, Noida.
- ◆ The faculty of the Institute participated in 2 days workshop on Responsible Alcohol Service at NCHMCT, Noida from 18.11.2016 to 19.11.2016.
- ◆ The HACCP audit was held at IHM Pusa on 04.10.2016.
- ◆ TRAS Final Round was organized by TERI at India Habitat Centre, New Delhi on 07.10.2016. The Institute bagged 2nd Position in Leadearthship Competition.
- ◆ The Institute participated in World Sustainable Development Seminar at IHC, Delhi on 08.10.2016.

- ◆ Faculty and students of the Institute visited the Krishi Mela at IARI, Pusa on 25.11.2016.
- ◆ Institute celebrated the International Toilet Day on 19.11.2016.
- ◆ Faculty and students of the Institute visited the India International Science Festival at NPL, Delhi on 09.12.2016 to 10.12.2016.
- ◆ The Institute organized an evening of decorating the X-Mas tree on 14.12.2016.
- ◆ Faculty of the Institute attended the workshop on Sexual Harassment at of women at ISTM, Delhi from 15.12.2016 to 16.12.2016.
- ◆ The Institute organized the theme lunch "Pankh Parvaaz Azaadi Ka" on 16.09.2016.
- ◆ The Institute participated in IFCA competition for Young Chefs at Radisson Blu, Mahaipal from 29.08.2016 to 30.08.2016.
- ◆ The Institute participated in Swatch Bharat Abhiyan on World Tourism Day on 27.09.2016.
- ◆ Institute organized thrice 4 days training programme for personnels of PM House, Parliament House on F&B service in the month of November and December 2016.
- ◆ The Institute staff members attended Residential Workshop on "Right to Information Act 2005" organized by NAHRD at Goa from 12.10.2016 to 15.10.2016.
- ◆ Librarian of the Institute attended inaugural ceremony of E-Library held at NCHMCT, Noida on 21.10.2016.
- ◆ The Institute staff members participated in the "World Hindi Day" organized by the Home Ministry, Department of Raj Bhasha, Govt. of India at Constitution Club, New Delhi on 10.01.2017.
- ◆ Institute organized Fiesta Cultural in the month of January 2017 showcasing talent of the students in the field of Hospitality and Culture.
- ◆ The Bharat Parv was organized at Red Fort from 26.01.2017 to 31.01.2017. The Institute had participated in the Bharat Parv with its food stall and cultural shows.
- ◆ The Institute celebrated its Annual Sports Day on 10.02.2017.
- ◆ Institute organized Blood Donation Camp on 13.02.2017.
- ◆ The official of the Institute attended the workshop regarding 3% reservation to persons with disability on 28.02.2017 at ISTM, New Delhi.
- ◆ The Institute celebrated its Annual Day "Fiesta 2017" on 17.03.2017 on this occasion Pusa Journal of Hospitality & Applied Sciences, Volume-III was also released.

BOARD OF GOVERNORS OF IHM PUSA

CHAIRMAN	MEMBERS	SECRETARY
	<p>Additional Secretary (Tourism) Ministry of Tourism, Government of India Chairperson I.H.M. Pusa, New Delhi</p>	
Representing Central Government		Representing State Government of Delhi
Financial Advisor-cum Addl. Secreatry Ministry of Tourism Govt. of India		Secretary, Department of Tourism Govt. of NCT Delhi
ADG (T), Minstry of Tourism, Govt. of India		Director, Technical Education, Govt. of NCT Delhi
Regional Director Tourist Office, Ministry of Tourism Govt. of India		Labour, Commissioner, Govt. of NCT Delhi
Deputy Education Advisor Minstry of HRD Govt. of India		Registrar, Board of Technical Education, Govt. of NCT Delhi
Director (Studies) NCHMCT, New Delhi		
	Representing Industry	
	Mr. Rakesh Mathur (Consultant)	
	Mr. Manjit Singh Gill (Member)	
	Mr. Saeed Shervani (Member)	
	Principal / Secretary	

STAFF STRENGTH FOR THE YEAR 2016 - 17

POST	SECTIONED	FILLED IN	VACANT
HOD	3	3	-
Sr. Lecturer	6	6	-
Lecturer	9	6	3
Assistant Lecturer	7	6	1
Teaching Associates	7	2	5
Adminstrative Officer	1	-	1
OS	1	-	1
Accountant	1	1	-
UDC / Storekeeper/ Cashier	6	6	-
LDC	8	1+5 (on contract)	7
Librarian	1	1	-
P.A. to Principal	1	1	-
Stenographer	1	-	1
Foreman	1	1 (contract)	1
Driver	1	1	-
Peon	2	2	-
Lab. Asst. / Attendant	7	7	-

PART - II
(Audited Accounts)

(A) INCOME & EXPENDITURE FOR 2016-2017
(B) BALANCE SHEET AS AT 31.3.2017 WITH AUDITOR'S REPORT

CORPUS/CAPITAL FUND & LIABILITIES	Schedule	Current Year	Previous Year
		31.03.2017	31.03.2016
Corpus/Capital Fund	1	13,99,96,656	13,99,96,656
Reserves & Surplus	2		
Earmarked / Endowment Fund	3	3,37,83,174	3,20,92,589
Secured Loan and Borrowings	4	NIL	NIL
Unsecured Loan and Borrowings	5	NIL	NIL
Deferred Credit Liabilities	6	NIL	NIL
Current Liabilities & Provision	7	2,81,68,831	2,40,43,282
TOTAL (A)		20,19,48,661	19,61,32,527
ASSETS			
Fixed Assets	8		
Gross Block		6,30,01,543	6,22,23,805
Less: Depreciation		4,17,12,799	3,84,96,605
Net Block		2,12,88,744	2,37,27,200
Investment - Earmarked / Endowment Fund	9	3,00,000	3,00,000
Investment - Other	10	NIL	NIL
Current Assets, Loans & Advances	11	13,49,40,488	12,78,54,349
Balance as per Reserve & Surplus	2	4,54,19,429	4,42,50,978
TOTAL (B)		20,19,48,661	19,61,32,527
Significant Accounting Policies	24		
Contingent Liabilities & Notes to Accounts	25		

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, PUSA Complex, PUSA, New Delhi

BALANCE SHEET AS AT 31 MARCH 2017

CORPUS/CAPITAL FUND & LIABILITIES	Schedule	Current Year 31.03.2017	Previous Year 31.03.2016
Corpus/Capital Fund	1	139,996,656	139,996,656
Reserves & Surplus	2		
Earmarked / Endowment Fund	3	33,783,174	32,092,589
Secured Loan and Borrowings	4	NIL	NIL
Unsecured Loan and Borrowings	5	NIL	NIL
Deferred Credit Liabilities	6	NIL	NIL
Current Liabilities & Provision	7	28,168,831	24,043,282
TOTAL (A)		201,948,661	196,132,527
ASSETS			
Fixed Assets	8		
Gross Block		63,001,543	62,223,805
Less: Depreciation		41,712,799	38,496,605
Net Block		21,288,744	23,727,200
Investment - Earmarked/Endowment Fund	9	300,000	300,000
Investment - Other	10	NIL	NIL
Current Assets, Loans & Advances	11	134,940,488	127,854,349
Balance as per Reserve & Surplus	2	45,419,429	44,250,978
TOTAL (B)		201,948,661	196,132,527
Significant Accounting Policies	24		
Contingent Liabilities & Notes to Accounts	25		

for INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION

for MUKESH OM GUPTA & ASSOCIATES
Chartered Accountants
FRN- 020855N

(Secretary)
Place: New Delhi
Dated:

(Administrative Officer)

(Accountant)

MUKESH GUPTA
Proprietor
M.No. 504304

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, PUSA Complex, PUSA, New Delhi
Income and Expenditure Account 31 MARCH 2017

Particulars	Schedule	Current Year 31.03.2017	Previous Year 31.03.2016
A. INCOME			
Income from Sales/ Services	12	15,118,100	14,884,864
GRANTS/ SUBSIDIES	13	-	-
FEES/ SUBSCRIPTIONS	14	64,018,381	62,819,273
Income from Investments	15	31,504	32,697
INCOME FROM ROYALTY, PUBLICATION ETC.	16	921,156	939,980
Interest Earned	17	1,346,827	957,060
Other Income	18	3,382,665	4,236,848
Increase/(Decrease) in Stock in Finished Goods & Work in Progress	19	(46,220)	31,082
Total (A)		84,772,413	83,901,804
B. EXPENDITURE			
Establishment Expenses	20	62,348,424	60,437,666
Other Administrative Expenses Etc.	21	18,943,652	21,490,381
Expenditure on Grants, Subsidies etc.	22	NIL	NIL
Interest	23	NIL	NIL
Total Expenditure before depreciation (B)		81,292,076	81,928,047
Balance being Surplus/(deficit) of Income over Expenditure before depreciation (A-B)		3,480,337	1,973,757
Depreciation during the year	8	3,234,288	2,685,692
Balance being Surplus/(deficit) of Income over Expenditure after depreciation		246,049	(711,935)
(Less) /Add : Prior Period items		-	(1,516)
		-	-
Balance Being Surplus/(Deficit) carried to Surplus from Income & Expenditure A/C		246,049	(713,451)
Significant Accounting Policies	24		
Contingent Liabilities & Notes to Accounts	25		

for INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION

for MUKESH OM GUPTA & ASSOCIATES
Chartered Accountants
FRN- 020855N

(Secretary)
Place: New Delhi
Dated:

(Administrative Officer)

(Accountant)

MUKESH GUPTA
Proprietor
M.No. 504304

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31 MARCH 2017

Schedule 1 – Corpus / Capital Fund	Current Year 2016-17		Previous Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
Balance at the beginning of Year	-	139,996,656	-	156,916,481
Add: Contribution towards Corpus/Capital Fund	-	-	-	-
Less : Refund to Ministry of Tourism Capital grant	-	-	(16,919,825)	-
Less : Expenditure toward object of the fund	-	-	-	-
Add (Deduct) Balance of Net Income Transferred from the Income and Expenditure Account	-	-	-	(16,919,825)
Balance at the year end.		139,996,656		139,996,656

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 2 – Reserves & Surplus	Current Year 2016-17		Previous Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
1. Capital Reserve :				
Balance as per last Account	-	-	-	-
Additions during the year	-	-	-	-
Less: Deduction during the year	-	-	-	-
Balance at the year end.		NIL		NIL
2. Revaluation Reserve :				
Balance as per last Account	-	-	-	-
Additions during the year	-	-	-	-
Less: Deduction during the year	-	-	-	-
Balance at the year end.		NIL		NIL
3. Special Reserve :				
Balance as per last Account	-	-	-	-
Additions during the year	-	-	-	-
Less: Deduction during the year	-	-	-	-
Balance at the year end.		NIL		NIL
4. General Reserve :				
Balance as per last Account	-	-	-	-
Additions during the year	-	-	-	-
Less: Deduction during the year	-	-	-	-
Balance at the year end.		NIL		NIL
5. Surplus/ (Defecit) from Income & Expenditure Account				
Balance at the beginning of the year	(44,250,978)	-	(41,876,066)	-
Add/Less:- Ignou Balance	(1,414,500)	-	-	-
Add/ Less: Tds which are not a income of Institute	-	-	(206,920)	-
Add: Interest Accrued	-	-	(1,454,541)	-
Add/ Less: (Defecit) /Surplus during the year	246,049	-	(713,451)	-
Balance at the year end.		(45,419,429)		(44,250,978)
Total		(45,419,429)		(44,250,978)

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi

SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31 MARCH 2017

							(Amount in Rs.)	
Schedule 3 - Earmarked / Endowment Fund	Student Activity Fund	Capacity Building Service Provider Scheme Fund	Institution Development Fund	Current Year 2016-2017	Previous Year 2015-16			
a) Opening Balance of the funds								
b) Additions to the funds :								
i) Donations/grants	-	-	-	-	-	-	-	
ii) Income from investments made of the funds	-	-	-	-	-	-	-	
iii) Other additions								
Student Activity Fund	1,973,809							
Lounge Fees	250,500							
Magazine Fees	273,000							
College Magazines	388,050							
National Skill Certification Program	-							
Hunar Se Rojgar (Institute / Hotels) *	-							
ITDC	-							
Total (a + b)	2,750,178	27,820,883	1,521,528	32,092,589	3,078,853			
c) Utilisation / Expenditure towards objectives of funds:								
i) Capital Expenditure								
- Fixed Assets	-	-	-	-	-	-	-	
- Others	-	-	-	-	-	-	-	
Total	-	-	-	-	-	-	-	
ii) Revenue Expenditure								
- National Skill Certification program	-	-	-	-	-	-	-	
- Hunar Se Rojgar (Institute / Hotels)	-	-	-	-	-	-	-	
- ITDC	-	-	-	-	-	-	-	
- College Magazines	50,000							
Magazine Fees	5,750							
- Lounge Expenses	2,250							
- Student Activity Expenses	1,136,774							
Total	1,194,774	27,820,883	1,521,528	1,194,774	26,279,759			
Closing Balance at the year end (a + b - c)	4,440,763	27,820,883	1,521,528	33,783,174	26,279,759			

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 4 – SECURED LOANS AND BORROWINGS :	Current Year 2015-16		Previous Year 2014-15	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
1. Central Government		-		-
2. State Government (Specity)		-		-
3. Financial Institutions		-		-
a) Term Loans	-	-	-	-
b) Interest accrued and due	-	-	-	-
4. Banks :				
a) Term Loans				
- Interest accrued and due	-	-	-	-
b) Other Loans (Specity)				
- Interest accrued and due	-	-	-	-
5. Other Institutions and Agencies		-		-
6. Debentures and Bonds		-		-
7. Others (Specify)		-		-
TOTAL		NIL		NIL

Note : Amounts due within one Year.

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 5 – UNSECURED LOANS AND BORROWINGS :	Current Year 2016-17		PREVIOUS Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
1. Central Government		-		-
2. State Government (Specity)		-		-
3. Financial Institutions		-		-
4. Banks :				
a) Term Loans		-		-
b) Other Loans (Specity)		-		-
5. Other Institutions and Agencies		-		-
6. Debentures and Bonds		-		-
7. Fixed Deposits)		-		-
8. Others (Specify)		-		-
TOTAL		NIL		NIL

Note : Amounts due within one Year.

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 6 – DEFERRED CREDIT LIABILITIES :	Current Year 2016-17		Previous Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
1. Acceptances secured by hypothecation of capital equipment and other assets		-		-
2. Others		-		-
TOTAL		NIL		NIL

Note : Amounts due within one Year.

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 7- Current liabilities & Provisions	Current Year 2016-17		Previous Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
A. CURRENT LIABILITIES				
1. Acceptances		-		-
2. Sundry Creditors				
- for Goods	-		-	
- for others (National Council for Hotel Management against Sales of Prospectus for 2016-17)	345,508	345,508	567,000	567,000
3. Advances received & Deposits				
- Security from Contractors	2,538,315		1,649,365	
- Security from Reliance Ind. For rent	135,000		135,000	
- Security from PNB For rent of ATM	45,000		45,000	
- College Caution Fee	3,118,030		2,634,430	
- Hostel Caution Fee	975,940	6,812,285	798,940	5,262,735
4. Interest accrued but not due on :				
a) Secured Loans / borrowings	-		-	
b) Unsecured Loans / borrowings	-	-	-	-
5. Statutory Liabilities (GIS, GPF, ESIC, EPF)				
a) Overdue				
b) Others				
- C.P.F./N.P.S.	1,431,545		1,536,550	
- G.P.F.	124,265		193,661	
- TDS Payable	-	1,555,810	-	1,730,211
6. Other Current Liabilities				
- Salary Payable	1,998,143		-	1,589,937
- Pension Payable	1,463,559			
- LIC	3,245		-	3,360
- Ground Rent	4,236		-	2,236
- Syndicate Bank against employees loan	3,764		-	60,244
- Payable to Students/Staff (List enclosed)	983,906		-	349,316
- Audit Fee / Professional Charges Payable	39,788		-	37,243
- Scholarships	402,170		-	1,340,770
- Expenses Payable				
- Bill Expenses payable	2,166,074		741,798	
- HSR Hotel	646,974		513,865	
- HSR 6 Month	513,081		513,081	
- HSR Payable	1,476,145		2,190,139	
- NSC Expnses payable	4,239,529		3,434,548	
- Stipend Payable (F.y 15-16 and 16-17)	3,847,500	12,889,303	3,831,000	11,224,431
- PIHMA Association	100,000	-		100,000
- Narula Foundation Fund	200,000			200,000
- OTHER PAYABLES (LIST ENCLOSED)	1,367,114	19,455,228		1,575,799
TOTAL (A)		28,168,831		24,043,282
B. PROVISIONS				
1. For Taxation		-		-
1. Gratuity		-		-
2. Superannuation / Pension Payable		-		-
3. Arrear of 6th pay Commission Payable		-		-
4. Leave Encashment		-		-
TOTAL (B)		-		-
TOTAL (A + B)		28,168,831		24,043,282

Schedule -8 - FIXED ASSETS

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, PUSA Complex, PUSA, New Delhi
SCHEDULE FORMING PART OF BALANCE SHEET AS AT 31 MARCH 2017

Sl. No.	Particulars	Rate of Depreciation %	Gross block				Depreciation			Net Block		
			Cost / Value at the beginning of the Year 1 01.04.16 Amount (Rs.)	Addition during the Year 2 Before-30/9 After - 30/9 Amount (Rs.) Amount (Rs.)		Deduction during the Year 3 Amount (Rs.)	Cost / Value at the year end 4 31.03.17 Amount (Rs.)	At the beginning of the Year 5 01.04.16 Amount (Rs.)	For the Year 6 Amount (Rs.)	Total upto Year end 8 31.03.17 Amount (Rs.)	As at the Current Year END 4 - 8 31.03.17 Amount (Rs.)	As at the Previous Year END 1 - 5 31.03.16 Amount (Rs.)
1	Land:											
a.	Freehold		-									
b.	Leasehold		89,424				89,424				89,424	89,424
2	Building:											
a.	on freehold land		-									
b.	on leasehold land	10%	16,242,345				16,242,345	9,739,609	650,274	10,389,883	5,852,462	6,502,736
c.	ownership flats/ premises		-									
d.	superstructures on land not belonging to the Institute		-									
3	Plant, Machinery & Equipment											
4	Vehicles	15%	-	38,500			38,500		5,775	5,775	32,725	
5	Furniture & Fixtures	10%	5,638,836	173,375			5,812,211	2,608,396	320,382	2,928,778	2,883,434	3,030,440
6	Office Equipment	15%	5,976,301				5,976,301	5,124,579	127,758	5,252,337	723,964	851,722
7	Computers/ Peripherals	60%	12,774,795				12,774,795	12,670,814	62,389	12,733,203	41,592	103,981
8	Electrical Equipment	15%	1,913,597	99,900			2,013,497	1,546,928	69,985	1,616,913	396,584	366,669
9	Library Books	100%	-	16,847			16,847		16,847	16,847		
10	Tubewell and Water Supply	15%	79,179				79,179	68,415	1,615	70,030	9,149	10,764
11	Other Fixed Assets:											
a.	Kitchen Equipments	15%	2,229,333				2,229,333	1,751,014	71,748	1,822,762	406,571	478,319
b.	Audio Visual Equipment	15%	669,556	34,700			704,256	468,512	35,362	503,874	200,382	201,044
c.	Lab Equipment	15%	1,505,447				1,505,447	1,127,346	56,715	1,184,061	321,386	378,101
d.	Lift	15%	927,608				927,608	658,267	40,401	698,668	228,940	269,341
e.	Mobile Phone	15%	-		18,490		18,490		1,387	1,387	17,103	
f.	Generator	15%	197,435				197,435	147,798	7,446	155,244	42,191	49,637
g.	Air Conditioner	15%	744,150	119,116	55,647		918,913	539,322	52,765	592,087	326,826	204,828
h.	CCTV	15%	302,747				302,747	84,010	32,811	116,821	185,926	218,737
i.	Heavy Equipment	15%	11,466,259	211,165			11,677,424	1,007,897	1,600,429	2,608,326	9,069,098	10,458,362
j.	Fire Fighting	15%	1,358,700	15,075	13,016		1,386,791	880,038	75,037	955,075	431,716	478,661
k.	Gas Fitting	15%	90,000				90,000	55,566	5,165	60,731	29,269	34,434
	Total		62,205,712	708,678	87,153		63,001,543	38,478,511	3,234,288	41,712,799	21,288,744	23,727,200
	Previous Year		50,764,124	305,783	11,153,898		62,223,805	35,810,913	2,685,692	38,496,605	23,727,200	14,953,211

Note: This is tenth year to charge the depreciation on fixed assets.

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 9: Investments from Earmarked And Endowment Funds	Current Year 2016-17		Previous Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
1. In Government Securities	-	-	-	-
2. Other Approved Securities	-	-	-	-
3. Shares	-	-	-	-
4. Debentures and Bonds	-	-	-	-
5. Subsidiaries and Joint Ventures	-	-	-	-
6. Others (to be specified)	-	-	-	-
- PIHMA Association	100,000	-	100,000	-
- Narula Foundation	200,000	300,000	200,000	300,000
TOTAL		300,000		300,000

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 10: Investments – Others	Current Year 2016-17		Previous Year 2015-2016	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
1. In Government Securities	-	-	-	-
2. Other Approved Securities	-	-	-	-
3. Shares	-	-	-	-
4. Debentures and Bonds	-	-	-	-
5. Subsidiaries and Joint Ventures	-	-	-	-
6. Others (to be specified)	-	-	-	-
TOTAL		NIL		NIL

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 11: Current Assets, Loans & Advances Etc.	Current Year 2016-17		Previous Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
A. Current Assets				
1. Inventories				
a) Stores & Spares				
- Prospectus, Training Material (Food Items, Text Books etc.)	71,339	-	115,558	-
b) Loose Tools	-	-	-	-
c) Stock -in-Trade	127,057	-	129,058	-
- Finished Goods	-	-	-	-
- Work-in-progress	-	-	-	-
- Raw Materials	-	198,396	-	244,616
2. Sundry Debtors				
a) Debts Outstanding for a period exceeding six months	1,667,741	-	630,228	-
b) Others (Golden Jubilee)	-	1,667,741	-	630,228
3. Cash & Bank Balances (Including Cheques/ Drafts and imprest)	291,077	291,077	93,382	93,382
4. Bank Balances				
a) With Scheduled Banks:				
- in Deposit Account (FDR with SBI) (Rs. 1 lakh for PIMA Association)	-	-	-	-
- in Deposit Account (FDR with PNB)	45,000	-	45,000	-
- in Deposit Account (FDR with SBI)	25,000,000	-	-	-
- in Saving Account (SB 10285163432 & SB 285163443 & 30156657205)	8,544,241	33,589,241	13,036,896	13,081,896
b) With non-Scheduled Banks:				
- in Current Account	-	-	-	-
- in Deposit Account	-	-	-	-
- in Saving Account	-	-	-	-
5. Post Office- Saving Accounts				
TOTAL (A)		35,746,455		14,050,122

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 11: Current Assets, Loans & Advances Etc.(Contd.)	Current Year 2016-17		Previous Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
B. Loans, Advances and other Assets				
1. Loans				
a) Staff (HBA, Car/Scooter, Cycle Adv, Festival & Fan Adv.)	11,650		17,050	
b) Others (Students)	-	11,650	-	17,050
2. Advances and other amounts recoverable in cash or in kind or for value to be received.				
a) On Capital Account				
- DTTDC	85,802,800		85,802,800	
b) Prepaid Expenses				
- DAVP (For Advertisement)	25,446		25,446	
c) Others				
- Security (List enclosed)	48,397		48,397	
- National Council for Hotel Management(National award Function)	37,009		37,009	
- PIHMA Association	99,325		-	
- PIHMA -Silver Jubilee-83	5,000		5,000	
- IHM BHUBHNEISHWAR	5,000		5,000	
- IHM AHMEDABAD	6,040		6,040	
- Batch (1980) Scholarship	45,000		45,000	
- Suspense Account	4,082		4,082	
- GIS	465		206	
- IGNOU	509,639		1,737,838	
- Ministry of Tourism (Receivable grant in aid HSRT Programme)	10,150,079		24,443,074	
- Receivable against Rational India Engineering Training	15,700	96,753,982	15,700	112,175,592
3. Income Accrued				
b) On Investments - Others				
c) On Loans & Advances				
d) Others (Interest on FDR)	535,251	535,251	163,537	163,537
4. Claims Receivable (TDS)				
Tax Deducted at Source prior to F.Y. 2004-05	122,912		122,912	
Tax Deducted at Source on Rent/Interest for the F.Y. 2006-07	134,093		134,093	
Tax Deducted at Source on Rent for the F.Y. 2007-08	126,155		126,155	
Tax Deducted at Source on Interest for the F.Y. 2007-09	25,260		25,260	
Tax Deducted at Source on Rent for the F.Y. 2008-09	125,372		125,372	
Tax Deducted at Source on Rent/Interest for the F.Y. 2009-10	134,758		134,758	
Tax Deducted at Source on Rent/Interest for the F.Y. 2010-11	80,100		80,100	
Tax Deducted at Source on Rent/Interest for the F.Y. 2014-15	-		357,470	
Tax Deducted at Source on Rent/Interest for the F.Y. 2015-16	341,928		341,928	1,448,048
Tax Deducted at Source on Rent/Interest for the F.Y. 2016-17	802,572	1,893,150		
TOTAL (B)		99,194,033		113,804,227
TOTAL (A+B)		134,940,488		127,854,349

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 12: INCOME FROM SALES & SERVICES	Current Year 2016-17		Previous Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
1. Income from Sales				
d) Sale of I. Card	190,500		125,900	-
f) Sale of Log Books	17,290		13,020	-
g) Sale of Prospectus	467,150		512,350	-
h) Sale of Uniform (Golden Jublee)	47,500			
i) Sale of Tender Form	17,000		-	-
j) Sale of Fast Food at Bakery Shop	1,849,104		1,693,152	-
l) Hostel Mess Charges from Students	4,796,300		4,432,500	-
m) Meal Charges from Staff	3,231,820	10,616,664	6,392,970	13,169,892
2. Income from Services				
b) Professional & Consultancy Services	3,636,626	-	2,762,022	-
- Less:- Expenses against consultancy	373,440	3,263,186	1,865,700	896,322
d) Internet and Doctor Service to student		1,238,250		818,650
e) Other (Specify)		-	4,501,436	-
TOTAL		15,118,100		14,884,864

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 13: GRANTS/ SUBSIDIES (Irrevocable Grants & Subsidies Received)	Current Year 2016-17		Previous Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
1. Central Government	-		-	
2. State Government	-		-	
3. Government Agencies	-		-	
4. Institutions/ Welfare Bodies	-		-	
5. International Organisations	-		-	
6. Other	-	-	-	-
TOTAL		-		-

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi

SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 14: FEES/ SUBSCRIPTIONS	Current Year 2016-17		Previous Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
1. Entrance Fee	-	-	-	-
2. Annual Fees / Subscriptions	-	-	-	-
3. Seminar/ Program I Fees	-	-	-	-
4. Consultancy Fees	-	-	-	-
5. Other	-	-	-	-
- Admission Fees	599,625	-	289,000	-
- Tutition Fees	54,913,074	-	54,935,000	-
- Examination Fees	1,342,000	-	1,032,488	-
- Operational Fees	1,266,750	-	1,112,650	-
- Registration Fees	-	-	-	-
- Fees from NRI	906,632	-	891,785	-
- Fees from MSC Students	853,750	-	1,196,000	-
- Hostel Fees	-	-	-	-
- Locker Fees	393,250	-	240,250	-
- Room Rent Charges	2,179,500	-	2,112,000	-
- Cookery Training Fees	1,563,800	64,018,381	1,010,100	62,819,273
TOTAL		64,018,381		62,819,273

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 15: Income from Investments (Income on Investments from Earmarked/Endowment Funds)	Investment from Earmarked Funds		Investment - Other	
	2016-17	2015-16	2016-17	2015-16
1. Interest	-	-	-	-
- on Government Securities	-	-	-	-
- on Debentures / Bonds	-	-	-	-
2. Dividends on Mutual Fund Securities	-	-	-	-
- on Shares	-	-	-	-
- on Mutual Fund Securities	-	-	-	-
3. Rent	-	-	-	-
4. Other	-	-	18,147	18,115
a) Inteeest received against the FDR with SBI (Narula Foundation)	-	-	13,357	14,582
a) Inteeest received against the FDR with SBI (PHIMMA Association)	-	-	-	-
TOTAL	NIL	NIL	31,504	32,697

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi

SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 16: INCOME FROM ROYALTY, RENT & PUBLICATION ETC.	Current Year 2016-17		Previous Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
1. Income from Royalty	-		-	
2. Income from Publications	-		-	
3. Other				
- Rent from PNB ATM	207,000		225,825	
- Rent from Reliance Industries (Gross)	714,156	921,156	714,155	939,980
TOTAL		921,156		939,980

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi

SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 17: Interest Earned	Current Year 2016-17		Previous Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
1. On Term Deposits				
a) with Scheduled Banks(Including last years Interest)	381,331		534,760	
b) with Non-Scheduled Banks	-		-	
c) with Institutions	-		-	
d) tds deducted on fdr on behalf of pf department	-	381,331	-	534,760
2. On Saving Accounts :				
a) with Scheduled Banks	929,687		351,548	
b) with Non-Scheduled Banks	-		-	
c) Post Office Saving Accounts	-		-	
d) Other (Interest on I.T refund)	35,809	965,496	70,752	422,300
3. On Loans				
a) Employees/ Staff	-		-	
b) Other	-		-	
4. On Capital Grants	-		-	
TOTAL		1,346,827		957,060

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 18: Other Income

	Current Year 2016-17		Previous Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
1. Profit Sale/Disposal of Assets				
- Owned Assets		-		-
- Assets acquired out of Grants, or received free of cost		-		-
2. Export Incentives realised		-		-
3. Fees for Miscellaneous Services		-		-
4. Miscellaneous Income		-		-
- College & Hostel Caution Fee W/O		-		-
- Rent & License fee from staff		-		-
- Guest House Charges		-		-
- CGHS Contribution		-		24,205
- Electricity & water Charge recovered from staff		99,525		111,300
- Electricity Charge recovered from PNB		1,048,790		898,532
- Miscellaneous receipt		127,235		41,144
- Water Charges from Staffs		2,018,751		3,066,570
- JNU		24,900		26,925
- Rent, Electricity, Food & Water Recoveries from ITTM		-		-
- Recovery of HRA FROM Staff		-		-
TOTAL		63,464		68,172
		3,382,665		4,236,848

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 19: Increase/(Decrease) in Stock in Finished Goods & Work in Progress

	Current Year 2016-17		Previous Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
a) Closing Stock				
- Finished Goods				
- Work-in-progress		198,396		244,616
b) Opening Stock				
- Finished Goods				
- Work-in-progress		244,616		(46,220)
Net Increase/(Decrease) (a-b)		(46,220)		31,082

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 20: Establishment Expenses

	Current Year 2016-17		Previous Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
a) Salaries and Wages				
c) Contribution to Provident Fund		40,157,781		38,637,042
e) staff aprons and uniforms		1,405,530		1,416,629
f) Expenses on Employee' Retirement Pension		317,384		31,895
g)Acadmic Expenses		15,478,825		13,304,873
h)Leave Encashment		1,990,743		2,533,913
i) Other (Medical Exp. LTC))		313,283		973,030
j) CGHS Exp.		557,656		973,835
k) Communiation Value		614,720		614,720
l) Gratuity		530,770		421,040
		981,732		1,530,689
Total		62,348,424		60,437,666

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 21: Other Administrative Expenses Etc.	Current Year 2016-17	Previous Year 2015-16
	Amount(Rs.)	Amount(Rs.)
a) Purchase (Expenses on Training Foods)	6,030,242	6,981,213
b) Electricity and Power	5,277,201	5,975,068
c) Water Charges	903,744	928,473
d) Repairs and Maintenance	2,087,600	2,225,043
f) Postage , Telephone and Communication Charges	205,096	178,488
g) Printing and Stationery	347,053	364,397
h) Travelling and Conveyance Expenses	6,517	8,750
j) Subscription Expenses (Periodical Magazine & News Paper)	58,834	59,456
k) Computer Expenses	109,822	265,405
l) Auditor Remuneration	39,788	36,625
m) Professional Charges	258,441	276,308
n) Advertisement and Publicity	219,490	238,702
o) Other	-	-
- Bank Charges	7,419	22,033
- General Expenses	67,383	65,132
- Hostel expenses	363,975	404,077
- Light Equipment not for Capital Nature	7,660	23,185
- Annual Day Exp.	249,492	-
- Cost of Prospectus	57,960	61,898
- Membership & Society	-	5,000
- Cleaning Material	167,189	193,793
- Fuel and Gas Consumed	599,418	770,272
- Crockery and Glassware	32,407	79,313
- Generator Running Expenses	-	83,613
- TA/DA & Honorarium Expenses	135,140	201,747
- Taxi Expenses	987,397	1,324,779
- Property Tax	506,551	506,551
- HACCP	108,735	76,662
- Lab Chemicals & Glassware	-	2,898
- NPS Expenses	3,609	-
Seminar work expenses	92,011	-
- guest house charges	13,478	-
- Hindi Parliamentary Committee	-	131,500
Total	18,943,652	21,490,381

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 22: Expenses on Grants, Subsidies	Current Year 2016-17		Previous Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
A. Grants given to Institutions / Organisations		-		-
B. Subsidies given to Institutions / Organisations		-		-
TOTAL		NIL		NIL

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION
Library Avenue, Pusa Complex, Pusa, New Delhi
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31st MARCH 2017

Schedule 23: Interest	Current Year 2016-17		Previous Year 2015-16	
	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)	Amount(Rs.)
a) On Fixed Loans		-		-
b) On Other Loans (Including Bank Charges)		-		-
c) On Others (Specify)		-		-
TOTAL		NIL		NIL

INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION PUSA, NEW DELHI-12
Annexure for the Financial Year ending 31st March-2017

Payable To Staff / Student:	Cr.
B Muthu Krishana BSC	3,000
Cycle advance	152
Dhani ram kala	1,000
Examination fees payable NCHMCT	1,77,600
Faculty development fund	1,06,000
Harish Raheja	3,44,596
S.B.Singh	305
Rashpreet Singh	100
Dharmender Kumar	224
Sakshi Sharma	1,000
Nandi Devi	35,785
Suresh Kumar	3,11,583
Anshu Singh	2,561
Total	9,83,906
Income From Consultancy:	Cr.
Consultancy From AIR INDIA	11,38,888
Consultancy from AASL	7,94,601
Consultancy From CISF	2,11,106
Consultancy from Dunkin Donut	1,65,000
IRCTC	8,13,326
Out Door Catring	1,77,575
Jee Counsiling	2,68,050
International conference DEO	68,080
Total	36,36,626
Other Payable:	Cr.
National Council Of Hotel Management	11,25,624
VD Kothari Memorial gold medal	45,378
Income tax Payable	1,52,562
Ministry of External affair	13,550
Ministry of finance	26,000
Central water commission Deptt	2,000
Petty Cash	2,000
Total	13,67,114

Sundry Debtors:	Dr.
Recoverable From Staff/Student :	
Anil bhushan chaddha	18,642
Anil Kumar Goyal	1,00,000
Anil Kumar	4,500
Mayank Leader Mumbai tour	7,000
Raunak Arora	2,000
Naresh Popli	33,200
M P Tourism	8,114
Rakesh Kumar	10,698
Ram Naresh	12,060
Vipul singhal	69,500
Relince	1,54,853
Lokender kumar	3,700
Imprest with Postage	1,000
Imprest with Maintenance	4,000
Vijay Dhawan	8,711
Recoverable From Taxi service provider for TDS:	14,181
SBI Against employees loan	2,700
Amit singh Kushwaha	26,000
Prashant sharma	1,500
R.V Creations	10,000
Vinay kUmar	42,254
Stipend to NRI Student	1,00,000
CPRI	712
Total	6,35,325
Securities:	
Security With Airtel	7,500
Security With Kanwal Gas	7,200
Security With MCD	1,400
Security With Motorades	18,750
Security With NDPL	2,800
Security With Pepsi	4,880
Security With Pure Drinks	2,867
Security With Super Bazar	3,000
Total	48,397

Institute of Hotel Management Catering & Nutrition
Library Avenue, Pusa, New Delhi

SCHEDULES ANNEXED TO AND FORMING PART OF THE ACCOUNTS
AS AT MARCH 31, 2017

SCHEDULE 24: SIGNIFICANT ACCOUNTING POLICIES

1. Accounting Convention

The accounts have been prepared on accrual/cash basis under historical cost convention and as per accounting principles generally accepted in India.

2. Inventory Valuation

Inventory has been valued as per the Accounting Standard issued by The Institute of Chartered Accountants of India at lower of cost and realizable value. Inventory is certified and valued by the Management of the Institute.

3. Investment

The Institute had made all of its Investment in Term Deposit.

4. Fixed Assets

i.) Fixed Assets are stated at cost of acquisition inclusive on inward freight, Duties and Taxes and incidental and direct expenses relating to acquisition.

ii.) Fixed assets received by way of non-monetary grants (other than toward the Corpus fund), are capitalized at value stated, by corresponding credit to capital Reserve.

5. Depreciation

i.) Depreciation has been provided on written down value method as per rates Specified in the Income Tax Act, 1961.

ii.) In respect of addition to/deduction from fixed assets during the year, depreciation is considered on Pro-rata basis for /up to month in which asset is available for use/disposal.

iii.) This is Eleventh year to charge the depreciation on fixed assets.

iv.) Depreciation reserve as at 31.3.2017 is amounting to Rs. 41,712,799/-

6. Revenue Recognition

Institute follows Revenue Recognition of Income/expenses mainly as per cash basis i.e. as and when they are earned.

7. The loans & advances, receivable and current assets / current liabilities are subject to Confirmation & reconciliations.

8. Government Grants/ Subsidies

i.) Government grants of the nature of contribution towards capital cost of Setting up projects are treated as capital Reserve.

ii.) Grants in respective of specific fixed assets acquired are shown as a Deduction from the cost of the related assets.

iii) Government Grants/subsidy is accounted on realization basis.

9. Lease

Lease rentals are expensed with reference to lease terms.

10. Retirement Benefits

i.) Liability towards gratuity payable on death/retirement of the employees is not provided on the books of accounts and accounted on payment basis.

ii) Provision for accumulated leave encashment benefit to the employees has not been provided in the books of account.

11. Income From Consultancy has been recorded Net of Expenses.

12. College Caution money amounting to Rs 1,84,000/- has been forfeited by the IHM on account of expiry of period to withdraw the college caution fund and has been booked under the other income during the current fiscal year. The time specified to withdraw college caution money is one year from the completion of course duration after that IHM reserves the right to withdraw the college caution money.

For INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION

For **Mukesh om Gupta & Associates**
(Chartered Accountants)

(Secretary)

(Admn. Officer)

(Accountant)

Mukesh Gupta
(Prop.)

Institute of Hotel Management Catering & Nutrition
Library Avenue, Pusa, New Delhi

SCHEDULES ANNEXED TO AND FORMING PART OF THE ACCOUNTS
AS AT MARCH 31, 2017

SCHEDULE 25: CONTINGENT LIABILITIES AND NOTES TO ACCOUNTS

1. CONTINGENT LIABILITIES

- i) Claims against the institute not acknowledge as debt. Rs-NIL-(Previous year Rs-NIL)
- ii) In respect of
 - Bank guarantees given by/on behalf of the Institute Rs. NIL (Previous year Rs-NIL--)
 - Letter of credit opened by Bank on behalf of the institute Rs-NIL (Previous Year Rs.NIL-)
 - Bills discounted with banks Rs. NIL (Previous Year Rs. NIL)
- iii) Disputed demands in respect of:
 - Income Tax Rs. NIL (Previous Year Rs. NIL)
 - Sales Tax Rs. NIL (Previous Year Rs. NIL)
 - Municipal-Taxes Rs. NIL (Previous Year Rs. NIL)
- iv) In respect from claims from parties for non-executive of order, but contested by Institute Rs. NIL (Previous Year Rs. NIL)
- v) IHM is pursuing three court cases with its former employees pending with Central Admn Tribunal/ District Court/ High Court. Liability against the outcome of these cases is yet to be concluded.

2. CAPITAL COMMITMENTS

Estimated value of contracts remaining to be executive on Capital Account and not provided for (net of advance) Rs. NIL (Previous Year Rs. NIL).

3. LEASE OBLIGATIONS

Future obligations for rental under finance lease arrangements for Plant and Machinery amount to Rs. NIL (Previous Year Rs. NIL).

4. CURRENT ASSETS, LOANS AND ADVANCES

In the opinion of the management, the current assets, loans and advances have a value on realization in the ordinary course of business, equal at least to the aggregate amount shown in the Balance Sheet.

5. TAXATION

- 1) In the view of there being no Taxable Income under Income Tax Act. 1961, no provision for Taxation has been considered necessary.
- 2) The TDS are deducted on Payment Basis.

6. FOREIGN CURRENCY TRANSACTION

The Institute does not have any foreign currency transaction during the year.

7. Bank Reconciliation includes cheques issued/balance credited for Rs 39,46,340.70/- and cheques deposited/balance debited for Rs 54,44,259.82/- for the year 2010-11. The above balance should be written off by the IHM.

8. Advance to DTTDC amounting Rs. 858.02 lakhs has been made. No utilization certificate has been provided / received from DTTDC. IHM yet to obtain the completion certificate against this advance.
9. IHM had booked 40% of closing balance of national council of hotel management catering and Technology of Rs. 7,50,415/- out of Total Rs 18,76,039/- as its other income. This balance should have been recorded as income in the earlier year.
10. Institute had directly transferred Rs. 14,14,500/- out of Total Rs 19,24,139/- in reserve and surplus without affecting its Income and Expenditure account from closing balance of IGNOU as per management representation. This balance should have been recorded as expenses in the earlier year.
11. TDS Refund for the Assessment Year 2015-16 received by the IHM includes TDS deducted on the Term Deposit for Rs 1,93,191/- made by its Provident Fund Trust. The said amount has been recorded as other Income in the Current Financial Year.
12. Fixed Assets Register is not maintained / updated by the IHM.
13. Corresponding figures for the previous year (2015-16) have been Regrouped/rearranged, wherever necessary.
14. The amounts are rounded off to nearest Rupee.
15. Schedule 1 to 25 are annexed to and form an integral part of the Balance Sheet As at 31.3.2017 and Income and Expenditure Account for the year ended on that date.

For INSTITUTE OF HOTEL MANAGEMENT, CATERING & NUTRITION For **Mukesh Om Gupta & Associates**
(Chartered Accountants)
FRN: - 020855N

(Secretary) (Admn. Officer) (Accountant)

Mukesh Gupta

(Prop.)

M.NO.504304

Independent Auditor's Report

To
The Members,
Institute of Hotel Management, Catering & Nutrition
Library Avenue, Pusa Complex
New Delhi,
110012

Report on the Financial Statements

We have audited the accompanying Financial Statements of Institute of Hotel Management, Catering & Nutrition, which comprises the Balance Sheet as at 31st March 2017, Income & Expenditure Account for the period then ended, and summary of the significant accounting policies and other explanatory information.

Management's Responsibility for the financial Statements

The Management of the Institute is responsible for the preparation of these financial statement that give a true & fair view of financial position and financial performance of the Institute in accordance with Accounting Standards issued by the Institute of Chartered Accountants of India. This responsibility includes the design implementation & maintenance of internal control relevant to preparation & presentation of the financial statements that give a true and fair view and free from material misstatement, weather due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Standards issued by The Institute of Chartered Accountants of India. Those standards require that we comply with the ethical requirement and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and the disclosures in the financial statements.

The procedures selected depend on the auditor's judgment including the assessment of the risk of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers the internal control relevant to the Institute's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by the

management, as well as evaluating the overall presentation of the financial statement. We believe that the audit evidence we have obtained sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion and to the best of our knowledge and according to the explanations provided to us, except the effect of matter described in the basis of qualified opinion paragraph, the financial statement gives the information required by the Act in the manner so required and give true and fair view in conformity with the accounting principles generally accepted in India-

- A) In case of Balance Sheet, statement of affairs of IHM as at 31st March 2017.
- B) In case of Income & Expenditure Account, Excess of Income over Expenditure for the year ended on that date.

Report on other Legal & Regulatory Requirement:

We report that

- a) We have obtained all the information & explanation which to the best of our knowledge and belief were necessary for the purpose of our audit.
- b) In our opinion, proper books of account as required by law have been kept by IHM so far as it appears from our examination of those books.
- c) The Balance Sheet and Income & Expenditure Account dealt with by this report are in agreement with the books of accounts.
- d) In our opinion, the Balance Sheet and Income & Expenditure Accounts comply with the Accounting Standard issued by The Institute of Chartered Accountants of India.

For Mukesh Om Gupta & Associates
Chartered Accountants
(FRN: 020855N)

(Mukesh Gupta)
Proprietor
M. N. 504304
Place: Noida
Date:

